

# f<sup>2</sup>unctions

**ARKABA HOTEL**

150 Glen Osmond Road, Fullarton | 8338 1100 | [arkabahotel.com.au](http://arkabahotel.com.au)





## FUNCTION ROOMS

### OSMOND ROOM

#### ROOM HIRE

\$185 Part Day plus GST

\$230 Full Day plus GST

#### CAPACITIES

Cocktail 70

Dinner 45

#### CONFERENCING

Theatre style 65

Boardroom 25

Classroom 35

U Shape 25

Hollow Square 25

#### FACILITIES

DVD and Video

65 Inch Plasma Screen (PC Compatible)

6 Stacker CD Player

Wireless and Broadband Internet

iPod friendly

### FULLARTON ROOM

#### ROOM HIRE

\$185 Part Day exclusive GST

\$220 Full Day exclusive GST

#### Capacities

Cocktail 70

Dinner 45

#### CONFERENCING

Theatre style 65

Boardroom 25

Classroom 35

U Shape 25

Hollow Square 25

#### FACILITIES

Adjacent Restaurant

Wireless and Broadband Internet

\*Disabled access available



## FUNCTION ROOMS

### BOARD ROOM

#### ROOM HIRE

\$160 Part Day plus GST

\$210 Full Day plus GST

#### CAPACITIES

Cocktail 50

Dinner 40

#### CONFERENCING

Theatre style 45

Boardroom 20

Classroom 25

U Shape 20

Hollow Square 20

#### FACILITIES

DVD and Video

50 Inch Plasma Screen

(PC Compatible)

6 Disc CD Player

Wireless and Broadband Internet

### TAVERN BAR

#### ROOM HIRE

No charge

#### CAPACITIES

All Cocktail:

Z Bars 40

Raised 30

Truck Stop 40

(Outdoor Area)

#### FACILITIES

Full Bar Facilities

Disabled Access

Nightlife Music System

Live Entertainment

(Wednesday to Saturday)

Heated Outdoor Area

\*Disabled access available



## FUNCTION ROOMS

### TOP ROOM

#### ROOM HIRE

Negotiable

#### CAPACITIES

|          |     |
|----------|-----|
| Cocktail | 600 |
| Dinner   | 350 |

#### CONFERENCING

|               |     |
|---------------|-----|
| Theatre style | 350 |
| Classroom     | 100 |
| U Shape       | 45  |
| Hollow Square | 50  |

#### SOUND AND LIGHTING

The Top Room can offer a sound and lighting experience unique to any function.

#### OUR SOUND ENGINEERS

|   |       |
|---|-------|
| Set up of microphones and screens only                  | \$100 |
| Set up and assistance for function duration             | \$250 |
| DJ for evening (caters to individuals music preference) | POA   |

#### FACILITIES

Disabled Lift Access  
DVD  
3 x Projector Screens  
Audio  
Broadband Internet  
Outdoor Balcony  
Microphone Facilities  
Custom Lighting

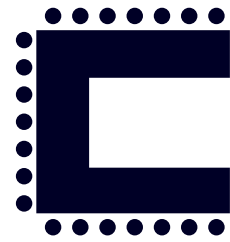




## CONFERENCES

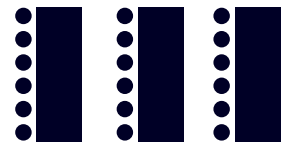
### U SHAPE

|            |    |
|------------|----|
| Osmond     | 25 |
| Fullarton  | 25 |
| Board Room | 20 |
| Top Room   | 45 |



### CLASSROOM STYLE

|            |     |
|------------|-----|
| Osmond     | 35  |
| Fullarton  | 30  |
| Board Room | 25  |
| Top Room   | 100 |



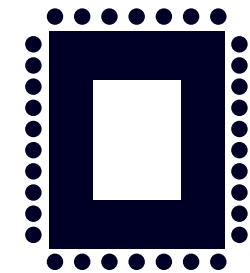
### BOARDROOM STYLE

|            |     |
|------------|-----|
| Osmond     | 25  |
| Fullarton  | 25  |
| Board Room | 20  |
| Top Room   | N/A |



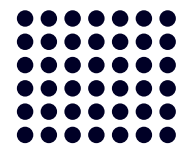
### HOLLOW SQUARE

|            |    |
|------------|----|
| Osmond     | 25 |
| Fullarton  | 25 |
| Board Room | 20 |
| Top Room   | 50 |



### THEATRE STYLE

|            |     |
|------------|-----|
| Osmond     | 65  |
| Fullarton  | 55  |
| Board Room | 45  |
| Top Room   | 350 |





## **BREAKFAST**

### **CONTINENTAL**

\$16 Per Person

Orange Juice  
Seasonal Sliced Fresh Fruit  
Selection of Cereals  
Selection of Fruit and Light Fruit Yoghurt  
Croissants  
Assorted Preserves  
Freshly Brewed Tea and Coffee

### **COOKED BREAKFAST**

\$17.5 Per Person

Orange Juice  
Free Range Scrambled Eggs, Crisp Bacon, Grilled Tomato, Hash Browns  
Freshly Brewed Tea and Coffee

### **THE ARK DELUXE**

\$21 Per Person

Orange Juice  
Seasonal Sliced Fresh Fruit  
Variety of fruit yoghurt tubs  
Savoury muffins  
Free Range Scrambled Eggs, Crisp Bacon, Grilled, Tomato, Hash Browns  
Assorted Preserves  
Freshly Brewed Tea and Coffee

Upgrade to Espresso Coffee for \$2 per person up to 40 people max



## MORNING & AFTERNOON TEA

### PER PERSON COSTING

|   |       |
|---|-------|
| Freshly Brewed Tea and Coffee                     | \$3.5 |
| Half day continuous Tea and Coffee                | \$5   |
| Continuous Tea and Coffee Service (8 hour period) | \$8   |

#### Please select from the following

|   |       |
|---|-------|
| Selection of Cookie Man cookies                     | \$2.5 |
| Assorted Cakes                                      | \$3   |
| Freshly baked scones with preserves and cream       | \$3.5 |
| Freshly baked fruit scones with preserves and cream | \$3.5 |
| Assorted sweet muffins                              | \$4   |
| Low fat sweet muffins                               | \$4   |
| Savoury muffins                                     | \$4   |
| Warm double smoked ham and cheese mini croissants   | \$4   |
| Freshly sliced seasonal fruit platter               | \$6.5 |

#### Gluten and dairy free options

Minimum 20 people

|                                  |     |
|----------------------------------|-----|
| Orange and almond loaf           | \$5 |
| Individual pear and walnut cakes | \$5 |



## LIGHT LUNCH

Freshly Brewed Tea and Coffee on arrival \$3.5

## PER PERSON COSTING

Please select from the following

Wraps with an assortment of fillings \$10  
Turkish bread with an assortment of fillings \$12

## EXTRAS

Hot Savouries \$6.5  
Cocktail pies, pasties and sausage rolls \$6.5  
Freshly sliced seasonal fruit platter \$6.5  
Fresh garden salad with balsamic dressing \$5.5  
Gourmet cheese and dried fruit platter \$8.5

## CONFERENCE SPECIALS

Including filtered coffee and tea

### MENU 1

\$18.5 Per Person

Cocktail pies, pasties  
and sausage rolls  
Assorted pizzas  
Chicken satay skewers

### MENU 2

\$21.5 Per Person

Cocktail wraps  
Mini quiches  
Garden salad  
Fresh fruit

### MENU 3

\$23.5 Per Person

Turkish bread with  
assortment of fillings  
Chicken satay skewers  
Garden salad  
Fresh fruit

### MENU 4

\$35 Per Person

Hot and cold buffet

Salad options - choose two  
Chicken caesar salad  
Thai beef salad  
Greek salad  
Garden salad

Pasta options - choose one  
Vegetarian pasta - Chef's choice  
Lamb and rosemary lasagne

Hot options - choose one  
Satay chicken skewers  
Salt and pepper squid

Petit fours  
Banana cakes  
Carrot cakes  
Chocolate cakes

## BEVERAGE EXTRAS

Soft drink (per jug) \$10  
Orange juice (per jug) \$10



## PLATTERS

|  |           |      |
|--|-----------|------|
| Gourmet cheese and dried fruit platter   | N/A       | \$70 |
| Freshly sliced seasonal fruit platter  | N/A       | \$55 |
| Trio of dips platter   | N/A       | \$60 |
| Wedges   | N/A       | \$50 |
| Mixed cocktail pies, pasties and sausage rolls                                 | 40 pieces | \$75 |
| Gourmet pies, pasties and sausage rolls  | 40 pieces | \$90 |
| Smoked salmon savouries  | 40 pieces | \$66 |
| Assorted gourmet mini quiches  | 40 pieces | \$90 |
| Chicken satay skewers  | 40 pieces | \$65 |
| Spinach and fetta triangles  | 40 pieces | \$65 |
| Lamb Kofta's   | 40 pieces | \$65 |
| Salt and pepper squid  | 40 pieces | \$55 |
| Variety of pizzas<br>Vegetarian<br>Meat lovers<br>Supreme<br>Ham and pineapple | 40 pieces | \$55 |
| Dessert Platter available on request   |           | POA  |



## COCKTAIL

Selection of 2 cold canapes and 3 hot canapes | \$20.50 Per Person

Selection of 3 cold canapes and 5 hot canapes | \$28.50 Per Person

## COLD CANAPES

Pear wrapped in prosciutto with moroccan chutney

Guacamole, smoked salmon and garlic aioli on mini toasts

Rare roast beef, horseradish mayo, tapenade mini bruschettas

Char grilled ciabatta, baba ganouj, hommous and tomato relish dips

Roasted capsicum and fine tomato tartlets

Tomato, basil and spanish onion mini brushcettas

Duck liver pate tarts with quince dressing

Lime seared scallops with wasabi cream on a courgette

## HOT CANAPES

Crumbed goujons of fish with lemon aioli

Mini mushroom and rosemary tarts

Spiced meatballs with coriander and mint yoghurt

Potato spun prawns

Salmon and leek risotto balls with lime aioli

Moroccan chicken fillos with turmeric soured cream

Vegetable spring rolls with sweet chilli Sauce

Pumpkin, fetta and sage pastries

Mini chipolata wrapped in pastry with tomato relish

BBQ lamb cutlets with bourbon dipping sauce



## OPTIONS

Minimum of 20 People

|       |                    |
|-------|--------------------|
| 1:1   | \$36.50 per person |
| 2:2   | \$43.50 per person |
| 1:2:1 | \$47.50 per person |
| 2:2:2 | \$54.50 per person |
| 3:3:3 | \$61.50 per person |

## ENTRÉE

Soup of the Day

### **Mediterranean Meatballs**

With Moroccan cous cous and a dill yoghurt dressing

### **Salt 'n' Pepper Squid**

With green leaf salad and Balinese sweet chilli sauce

### **Beef Shaslick**

With a peanut satay sauce and jasmine rice

### **Cajun Chicken Salad**

Served on a bed of rocket, cherry tomatoes, Spanish onion and roast capsicum with a mint coriander dressing

## MAINS

### **Steak Entrecote**

Sirloin steak topped with a duxelle of mushrooms, bacon and onion in a Worcestershire and garlic sauce

### **Coconut Crusted Barramundi**

Served with a mango and coriander salsa with Moroccan cous cous

### **Spanish Chicken**

Chicken breast filled with Spanish onion, bacon and sun dried tomatoes served with turmeric roast potatoes and a lemon and ginger sauce

### **Vegetable Filo**

Selection of Garden Fresh Vegetables with a tomato and basil concasse wrapped in filo pasty topped with a napoletana sauce

## DESSERT

### **Pavlova Stack**

With mixed berries and Chantilly cream

### **Tiramisu**

Layered coffee infused sponge fingers with mascarpone cheese

### **Chocolate Mousse Cake**

With vanilla cream



## BEVERAGES

### CASH & CARRY

Guests simply order and pay for their own drinks during the function

### ON CONSUMPTION

A pre determined amount is specified at the beginning of your function and all drinks are served on a consumption basis until the limit has been reached

## BEVERAGE PACKAGES

### STANDARD PACKAGE

Willow Point Sem Sauv Blanc, Shiraz and Moscato  
Willow Point White Sparks  
West End Draught  
Hahn Light  
Soft Drink  
Orange Juice

|         |                 |
|---------|-----------------|
| 2 Hours | \$25 per person |
| 3 Hours | \$33 per person |
| 4 Hours | \$38 per person |
| 5 Hours | \$40 per person |

\$5 per person per hour thereafter

### PREMIUM PACKAGE

Giesen Sauv Blanc  
Pepperjack Shiraz  
Coopers Pale Ale  
Hahn Super Dry  
Hahn Light  
Soft Drinks  
Orange Juice

|         |                 |
|---------|-----------------|
| 2 Hours | \$30 per person |
| 3 Hours | \$36 per person |
| 4 Hours | \$40 per person |
| 5 Hours | \$45 per person |

### Deluxe Package

Please request your favourites, so we can tailor a package to your needs

## TERMS & CONDITIONS

**TENTATIVE BOOKINGS** | We will hold a tentative booking for a maximum of 7 days.

**CONFIRMATION** | You are requested to confirm a booking in writing or via email.

**DEPOSITS** | Must be paid within 7 days of confirming your booking.

**CANCELLATIONS** | In case of cancellation the Arkaba will not refund deposits unless the function room is resold.

**PAYMENT** | All accounts are to be settled prior to, or on the day of the function unless by prior arrangement. Personal cheques are not accepted.

**MENU SELECTION** | Details must be finalised at least 10 days prior to the function so our chefs can assure the quality and availability of food.

**FINAL NUMBERS** | Are required 5 clear working days prior to your event. This number will represent the minimum numbers for which you will be charged.

**ROOM RATES** | Function room rates include room hire, water & mints on the tables for all seminars and meetings. The use of all in house audio visual equipment such as overhead projector and screen, television, DVD and video, white board and lectern is also included. Subject to availability.

**INSURANCE** | We cannot take responsibility for damage to or loss of items before during or after an event and recommend that you arrange appropriate insurance cover.

**CLIENT RESPONSIBILITY** | Organisers are financially responsible for any damage/breakage sustained to the Arkaba by the organiser, organisers guests, invitees or other persons attending the function.

**SECURITY** | Arrangement for security can be made upon request. An additional charge will apply.

**EXTENDING HOURS** | Any event continuing beyond the confirmed departure time may incur an additional charge.

**ACCOMMODATION** | Subject to availability, function rates will be offered in conjunction with your event.

**PARKING** | Is free to all patrons of the hotel and is subject to availability.

**FOOD & BEVERAGE** | No food or beverage may be bought onto the hotel premises for consumption during an event. A corkage charge will apply for any beverages.

**FUNCTION ROOMS** | We reserve the right to re-allocate function rooms due to circumstances beyond our control. If the final numbers increase or decrease significantly from those advised at the time of the reservation, we may substitute a more appropriate room for your choice. We will discuss any changes with you when the decision is made.

**EXHIBITIONS** | Exhibition companies and exhibitors are responsible for transport, set up and dismantling of their own equipment in accordance with our health and safety codes.

**ADVERTISING** | Prior permission is required to use the hotel name and/or logo in print and/or audio visual display. All proposed artwork must be approved by the hotel management prior to publication.

**CLEANING** | General and normal cleaning is included in the cost of the room hire. Additional charges may be incurred by you in instances where an event has created cleaning requirements which are considered to be over and above normal cleaning.

**RESPONSIBILITY** | Should we be unable to provide facilities reserved due to circumstances beyond our control, no further claim other than entitlement to a refund of any deposits may be made. We will endeavour to provide you with reasonable notice.

**ADDITIONAL SERVICES** | We will be pleased to arranged a variety of additional services upon request, such as entertainment, technical equipment etc. A charge may be incurred for these services. If the event is cancelled such service charges will be your responsibility.

## SIGNED ACCEPTANCE

I acknowledge that I have read and understood the above terms and conditions.  
(PLEASE FAX BACK 08 8338 1905)

NAME \_\_\_\_\_

FUNCTION DATE                    /                    / \_\_\_\_\_

COMPANY/ORGANISATION (If Applicable) \_\_\_\_\_

SIGNED \_\_\_\_\_

DATE                    /                    / \_\_\_\_\_